

SHIP: USS GONZALEZ (DDG-66)

ITEM NO: 042-27-001

COAR: 16-512

PCN: EXSY-S205

GWIFILE NO: 042-27

CMP: NONE

REVISED: 27 FEB 1998

SURVEYOR: ROCHE
TREFETHEN

1. SCOPE:

1.1 Title: Accountability of Manhour and Material Reservation; accomplish

1.2 Location of Work:

1.2.1 Not Applicable

1.3 Identification:

1.3.1 Not Applicable

2. REFERENCES:

2.1 None.

3. REQUIREMENTS:

3.1 Accomplish the following, in addition to the specific requirements of the Job Order, for Work Items which identify reservation of manhours or material dollars.

3.2 Identify task/discrepancies and initiate an estimate of manhours and material dollars on Reservation Task Request/Control Form 7300/5 (Rev. 9/98) for each discrepancy or task identified to be accomplished under a reservation item or reservation paragraph, entering the date and estimate of labor and material, and deliver the estimate to the SUPERVISOR.

3.2.1 Reservation taskings shall not be used to accomplish work outside the scope of the specific Work Item identifying a reservation work paragraph.

3.3 The SUPERVISOR shall review the estimate submitted and if in agreement, shall sign the "SUPSHIP Authorization Agreement to Quote" blank, authorizing the work at the manhour and material dollars quoted. The contractor shall then sign the "Contractor Obligation/Agreement to Quote" blank and enter the estimated start date. The SUPSHIP contracts representative shall initial the form in the blank provided.

3.3.1 If there is a difference of opinion in the estimate provided by

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the contractor and SUPSHIP, the manhours and material dollars shall be negotiated immediately to resolve the difference. The negotiated manhour and material dollars shall then be entered in the provided "Revised Estimate" blocks with the required signatures as indicated in 3.3.

3.4 The Contractor shall enter the work completion date, sign and date the control form, and submit to the SUPERVISOR within two (2) days after completion of the tasking authorized.

3.5 Submit four legible copies of a weekly report listing all Work Items with manhour and material reservation paragraphs identified to the SUPERVISOR.

3.5.1 The report shall contain the following: Work Item number, reservation control form serial number, reservation paragraph number, total original manhours and material dollars allocated in each paragraph, the manhour and material dollars negotiated for each authorized tasking, and the remaining balances of manhour and material dollars.

3.6 Submit four legible copies of a final report no later than five days after completion of the availability to the SUPERVISOR.

3.6.1 The report shall contain the same information specified in 3.5.1.

3.7 The reservation manhours and material dollar requirements identified in the individual Work Items are a part of this contract under the original solicitation and award. Therefore they are subject to the provisions, terms, condition and clauses of this contract job order and the Master Ship Repair Agreement (MSRA)/The Agreement for Boat Repair (ABR).

3.7.1 The manhour reservation shall include both prime contractor and sub contractor efforts.

3.8 The balance of hours remaining in the reservation items after negotiations have concluded, and it is evident that no additional work will be tasked, is subject to a decrease change order.

3.9 Only actual production manhours expended will be considered towards the contractors obligation to provide the defined reservation manhour effort. While supervision, quality assurance, and other nonproductive labor should be included in the pricing for reservation items in the original bid, they shall not count towards satisfying the contractors obligation to provide reserved manhours. The production manhour reservation shall not include any allowance for technical representatives or for any other Government directed source unless specifically addressed in the individual Work Item.

3.10 Material dollars shall be based on actual costs to the Contractor of acquiring the materials provided. Material dollars may include freight or duties

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which would be reflected on the invoice for the material. The Contractor shall not be allowed to add material handling charges, overhead (including G & A), or profit into the actual cost of materials expended toward the reservation.

4. NOTES:

4.1 The information received in the consolidated final report of 3.6 will be used by the Contracting Officer in the issuance of one contract modification, which will be a final settlement for all reservation Work Items.

4.2 The reservations identified in the individual Work Items are not to be considered Time and Material or a Level of Effort. Once the scope of work for a task has been identified and a mutually agreeable number of manhours or materials has been agreed to, neither party will be entitled to an adjustment based on actual manhours or material dollars required.

4.3 Each task shall not exceed 25 mandays without approval of the Project Manager.

4.4 The SUPERVISOR will serialize each reservation control form.

5. GOVERNMENT FURNISHED MATERIAL (GFM):

5.1 LLTM:

1. None

5.2 PUSH MATERIAL:

1. None

5.3 KITTED MATERIAL:

1. None